

Home or Commercial Cleaning Service

Municipal Zoning

Be sure to contact the city, town, and county to see if you can operate the business in your chosen location. It is common for local zoning restrictions or ordinances to prevent certain types of businesses from operating in a specific area. For example, a city ordinance may not allow a cleaning business to operate out of a home.

Federal

- Federal Employer Identification Number (EIN) [irs.gov](https://www.irs.gov)

State

- Register your LLC, LLP, or Corporation (SCSOS) - sos.sc.gov
- Use Tax License dor.sc.gov

Municipal

- County Business License [more info](#)
- City Business License [more info](#)

Hiring Employees

- Obtain an EIN (IRS) – [irs.gov](https://www.irs.gov)
- Register w/E-Verify (report within 3 days of employment) (DHS) – e-verify.gov
- Register w/SC New Hire (report within 20 days after employees first day of work) (SCDSS) - newhire.sc.gov
- Register with SC Dept of Revenue for Withholding (SCDOR) – dor.sc.gov
- Register with SC Dept of Employment & Workforce for Unemployment Insurance (SCDEW) – dew.sc.gov
- Order or Print employment workplace posters (LLR) – llr.state.sc.us
- Obtain Workers Compensation Insurance (if required, [click here for more info](#))

Other Considerations

- A Use Tax License is generally required if purchasing goods on which no or too little SC sales tax has been paid. Contact the SC Dept of Revenue to find out if you will be required to obtain this license at (844) 898-8542 ext 2
- Bonding – more info can be found on sba.gov
- Insurance – talk to your current home or auto insurance provider to see if they provide business insurance, find out more info at sba.gov

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